# **XAVIER UNIVERSITY OF LOUISIANA**

## **Student Accounts Department**

### **CREDIT AND DEBIT CARD PAYMENTS**

The University accepts both credit and debit card payments online through CASHNet. CASHNet is the University's new online billing and payment processor. For further details on CASHNet, see <u>What is CASHNet</u>. Payments will appear on your credit card or bank statement with a description of "XULA CASHNET SMARTPAY".

#### How to Pay with Your Credit or Debit Card:

Step	Description
1	Log into Banner Web, and enter your User ID# (Student ID#) and Pin and then click "Login".
2	Click on "Tuition and Fees Online Payments".
3	Click on "Make a Payment".
4	Enter the Payment Amount in the appropriate term and then click "Continue".
5	Select "New credit or debit card".
6	Enter your credit or debit card number, expiration date, security code and zip code. Please note, during this step you also have the option to save the payment method for future use by entering a name for the payment (ex. My Credit Card); then click "Continue".
7	Review the "Terms and conditions" of the CASHNet Transact Campus, Inc. User Agreement and click to check the indicator box; then click "Continue".
8	Review the information and click on "Pay \$".

The University will absorb the processing costs of utilizing CASHNet for the Fall 2020 Semester.

#### **QUESTIONS?**

Please <u>Contact a Student Accounts Representative</u> if you should have any questions regarding credit and debit card payments.