

NEW OR REVISED COURSE PROPOSAL FORM

COURSE NUMBER

COURSE TITLE

PREPARER, Date

*The **Course Rationale** states the reason this course is being proposed. What is your course rationale?*

*The **Course Catalog Description** should include the information that would be listed in the university catalog for this course (course description, pre-requisites, credit hours, etc.) What is your course catalog description?*

*The **Course Effects** should state the effect of this change on other Xavier departments, divisions, Admissions, etc. What are your course effects?*

*What are the **Budget and Resource** requirements for this course including fees and faculty load?*

*Attach a **SAMPLE SYLLABUS** for this course.*