Upward Bound Math & Science
Mission and Goal

Upward Bound Math & Science (UBMS) provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in pre-college performance and ultimately in higher education pursuits in the areas Science, Technology, Engineering and Mathematics (STEM). Upward Bound Math & Science serves high school students who are low- income and/or potential first generation college (meaning neither or 1 parent didn't graduate from a 4 year post-secondary institution). The goal of UBMS is to increase the rates at which participants enroll in and graduate from a post-secondary institution.

All Upward Bound projects MUST provide instruction in math, laboratory science, composition, literature, and foreign language. Other services include:

- Instruction in reading, writing, studying skills, and other subjects necessary for success in education beyond high school
- Academic, financial and personal counseling
- Exposure to academic programs and cultural events
- Tutorial services
- Mentoring programs
- Information on post-secondary education opportunities
- Assistance in preparing for college entrance exams

Eligibility Requirements for Participation

In order to qualify for the program a student must have completed the 8th grade, be between the ages of 13 and 19 and have a need for academic support in order to pursue a program of post-secondary education. All students must be either from low-income families or be potential first –generation college students. The program requires that two-third of the participants in the project must be both low-income and potential first-generation college students. The remaining one-third must be either low-income or potential first-generation college students. Students are selected based on recommendations from local educators, social workers, or other interested parties.

Our current grant, which runs through 2022, requires our students to attend the following schools:

- Warren Easton Charter High School
- New Orleans Charter Science & Mathematics High School
- Lake Area New Tech Early College High School
- George Washington Carver Collegiate High School
- Lord Beaconfield Landry Oliver Perry Walker High School

Xavier University of Louisiana
Upward Bound Math & Science

Xavier University of New Orleans Upward Bound Math & Science Program serves high school students from specifically designated schools in New Orleans. The program is designed to offer students assistance in the basic skills of reading, communication, mathematics, science, computer awareness, test-taking skills with an emphasis on Science, Technology, Engineering and Mathematics. The courses are structured to give Upward Bound students help in their present high school courses and to ensure they will have the basic preparation for success as they begin their college work.

The participants attend classes Monday-Friday on Xavier University's campus during the summer session, and 12 Saturdays per semester from September to May during the academic year. The classes are taught by teachers/instructors from parish school systems and the university. UBMS students receive regular tutorial services and academic, social, and personal counseling. Field trips, concerts, theatre productions, athletic events and other appropriate culturally enriching activities are a vital component of the Upward Bound Math & Science Program.

The Upward Bound staff assists seniors in procuring student financial aid and college prep information prior to entering the post-secondary institution of their choice. Participation in the Summer Bridge Program is expected.

Application Requirements

A student becomes eligible for consideration to participate in the Xavier University of Louisiana Upward Bound Math & Science Program upon completion of the following:

1. A program application
2. A high school transcript/most recent report card
3. A counselor recommendation
4. A teacher recommendation
5. A proof of income documentation (1040, welfare or social security award letter)
6. An essay or writing sample
7. An informational meeting (both parent & student must participate)
8. A personal interview with the student and the parent/guardian

When forms are returned to the Upward Bound Math & Science Program, an informational meeting and interview will be scheduled. The Director and Coordinator will decide who will be selected for admission into the program after careful review of all of the above criteria.

Academic Requirements for Participation

Failure to cooperate/comply with the following requirements can result in dismissal from the Upward Bound Math & Science Program:

- Each student is expected to exhibit a sincere desire and willingness to improve himself/herself academically
- Each student is expected to perform all class activities, homework assignments, test, etc. diligently and with determination for self-improvement
- Each student is expected to participate in all tutorial services offered by the program
- Each student is required to provide the Coordinator of the Upward Bound Math & Science Program with a copy of his/her report card after each grading period
- Each student is responsible for educational materials checked out to him or her by the staff

Testing and Record Requirements

Students are required to have a complete diagnostic test battery on file. It is the student's responsibility to make up any tests missed. From these test results, each student is issued a schedule that is best suited to his/her abilities and academic needs.

Scores from an evaluation will also be used to advise and counsel students concerning career objectives, study habits and academic problems.

Final evaluations of each class will be sent to the parents of the students at the end of each program semester.

All records of the students are filed in the program office and available for inspections and discussion with the student or parent.

Public Relations Consent

On occasion Xavier University of Louisiana Upward Bound Math & Science Program will record the image, voice or likeness of a student for public information and instructional purposes. The parent or guardian must grant the program permission to record the image, voice or likeness of a student for public information and instructional purposes. The image recording is not for a profit venture; therefore, no fees will be paid to the student or parent by the UBMS.

First Aid and Emergency Medical Treatment Consent

If your son or daughter is ill or injured during Upward Bound Math & Science-sponsored activities, an administrator will contact you. If you are unable to be reached, the administrator will call the emergency number you have provided. An ill student will not be sent home from school unless the parent can be contacted. Students are not to leave the university's campus or a Xavier University of Louisiana Upward Bound Math & Science-sponsored activity without first contacting an administrative staff member.

The UBMS Program houses a first aid kit in order to address minor health concerns and requests. An administrator may dispense (but are not limited to) Band-Aids, bandages, hydrogen peroxide, and other topical cleaning agents, decongestants, cough suppressants and pain relief medication. A parent or guardian must complete the *Authorization for Dispensing Prescription/Over the Counter Medications Form* in order that provisions for self-medication administration, administration of over the counter medications and delegation of prescription medication administration during Upward Bound Math & Science-sponsored activities.

Parents/Guardians must complete the following health forms:

- **Medical Release** – grants permission for any routine or preventive medical care to be performed, as required, by an attending physician, dentist, or optometrist while your son or daughter is enrolled in Xavier University of Louisiana Upward Bound Math & Science Program.
- **Release of Liability**-in consideration of your son or daughter's participation in Xavier University of Louisiana Upward Bound Math & Science Program, you release and discharge Xavier University of Louisiana Upward Bound Math & Science Program and all of its agents, employees or representatives from any and all liabilities, actions, causes of actions, debts, claims, and liabilities of any type whatsoever and injury to or death of any person or persons which may now or hereafter arise out of, result from or be in any way connected directly or indirectly with the Upward Bound Math & Science Program.
- **Consent Form**- voluntary consent to give the Xavier University of Louisiana Upward Bound Math & Science Program authority to provide any medical assistance during an emergency illness or injury for your son or daughter.

BENEFITS OF PARTICIPATION

There are many benefits to be gained from participating in the Upward Bound Math & Science Program. Some of the benefits are as follows:

- Academic Instruction from teachers/instructors who care about your success
- Participation in cultural activities
- Opportunities to discover yourself and your abilities
- Chance to develop new and lifelong friendships and relationships

Upward Bound Math & Science recommends the following goals for students by graduation from high school:

- Tuition Opportunity Program for Students (TOPS)
- Maintenance of a high school GPA of 2.5 or higher
- An ACT composite score of 23 or higher
- Graduate in the top 50% of your graduating class

Homework Assistance

Upward Bound Math & Science provides tutoring labs four times per week throughout the fall and spring semesters. Our lab is equipped with computers, printers, internet, reference materials and school supplies.

Students are expected to attend two hours of tutoring per week during their tenure with UBMS.

The tutoring lab is available Tuesdays, Wednesdays, Thursdays (4:30 PM- 6:30PM) in the St. Joseph Building and Saturdays (1:00 PM – 2:30 PM) in the Administration Building.

Fall (After Labor Day until mid- December)
Spring (2nd week of January until last week of May)

Homework can develop your mind and skills and reinforce classroom learning. It can also assist you with keeping up with what's transpiring in school.

Homework can:

- Improve thinking and memory
- Help develop good study skills
- Encourage you to use time wisely
- Promotes independence

Transportation: Regional Transit Authority (RTA), New Orleans Public School and Chartered Buses

Upward Bound Math & Science will distribute bus tokens to students upon request in order to assist with transportation needs. The tokens will be distributed as follows:

- Fall and Spring Semester: 2 tokens on Saturdays upon request and 1 after tutoring session
- Summer Semester: 1 packet (10 tokens) on Mondays upon request

All students are expected to:

- Arrive to the bus stop within a timely fashion in order to report to the Upward Bound Math & Science Program on time
- Show good manners at the bus stop
    - This includes staying near the bus stop area
    - Keeping off private property
    - Not disturbing others, plants, etc.
- Obeying the bus driver

Bus Safety Rules:

- Follow safety procedures
- Do not destroy or deface property
- Do not fight, push or trip any individual
- Do not eat, drink or litter on the bus
- Do not use unacceptable language i.e. profanity, harassing and/or threatening in nature, etc.
- Do remain seated until the bus driver arrives at the stop and the bus door is opened

Stipends

Stipend checks are distributed at the end of each semester and on the last day of classes during the Summer Component. Students are awarded $75.00 per semester for the Academic Year

and $100.00 for the Summer Component. Upward Bound Math & Science fines or obligations must be cleared before students will be awarded the stipend checks.

Dining Services

Out of respect for Xavier's maintenance department, dining staff, the program and others, students are expected to clean up after themselves throughout the university. Students are responsible for eating their food in a polite and orderly fashion, placing their used items in the proper depository area and cleaning their area.
We are focusing on healthy eating using fresh ingredients; therefore, the lunch we will provide will reflect this premise.

The Parent Club (Monthly Meetings)

The Parent Club will be organized to encourage parents/guardians to become more involved in their child's education and in their progress in the UBMS Program. The Parent Club will have their own steering committee, which will be responsible for planning activities with the UBMS staff for the participants in the academic year and summer components. The Parent Club will have agendas to document activities, workshops, seminars, and other UBMS events. Minutes will be recorded, and filed in a secure place in the UBMS Office. The UBMS staff will be in attendance at all parent meetings to show support of the Club and to keep them abreast of the progress of the program. Required Parent Club workshops will include Postsecondary Decision Making, Financial Literacy, and Financing Postsecondary Education.

PROGRAM RULES AND REGULATIONS

Attendance Policy

Students with consistent attendance records are likely to achieve more satisfactory grades. It is extremely important for all students to be in class each day. The Upward Bound Math & Science Program recommends that personal appointments (medical, dental, etc.) and employment opportunities are scheduled during afternoon hours. Parents who choose to have their son/daughter absent from the UBMS Program for an extended period of time (school-related activities/obligations, family vacations, religious conferences, etc.) must realize that their child's grades may suffer due to missing class activities that cannot be reproduced: i.e.

discussion labs, cooperative groups. Students are responsible for working closely with each of their teachers to complete make-up work upon their return to school.

- **Tardy** – not arriving at the set or expected time (Three tardies = one absence)
- **Late Arrivals/Early Dismissals** – the student and/or the parent/guardian should contact the Upward Bound Math & Science Coordinator at (504.520.5137) when the student will be arriving late to school or requires early dismissal. Students arriving late or requesting early dismissal must complete the appropriate form of request. (The student will be marked tardy, absent or excused absence as appropriate)
- **Excused Absence** – any absence called in by a parent or guardian within 24 hours after the class missed. The absence may not count against your attendance record provided there is sufficient reason. Habitual absences will be reviewed for disciplinary action or expulsion.
- **Unexcused Absence** – any absence not called in by a parent or guardian within 24 hours of absence or an absence not known by the parent or guardian or school. The absence will count against your attendance record. Habitual absences will be reviewed for disciplinary action or expulsion.
- **Program-Excused Absence** – any absence as a result of a program-sponsored activity i.e. field trip, activity meeting or student participation in competition. This absence will not count against your attendance record if the Program Coordinator has been notified prior to the event.

Although we honor excused absences, we feel that a student cannot benefit from the program if he or she has an excessive number of absences from the program; therefore, we reserve the right to review the student's attendance records in regard to excessive absences.

Please note: all tardies and/or absences should be reported to the program coordinator at 504.520.5137. If a staff member is unable to receive your call, please leave your name, date, and the nature of your call on the voice message.

Attendance Policy-Procedure for Excusing Students

The student or parent/guardian is responsible for contacting the Upward Bound Math & Science Program office in regards to the student's absence. If a student has more than five (5) unexcused absences (during the school year) or three (3) unexcused absences (during the summer) the student will be dropped from the program.

- **Tardy** – Complete an Official Admit/Excuse Slip prior to reporting to the first class of the day
- **Early Departure** – Complete a Permission to Leave Form prior to departure
- **Excused Absence** – Complete a Request for Leave Form within 24 hours of the absence

- **Unexcused Absence** – Submit a letter of excuse detailing the nature of the absence
- **Program-Excused Absence** – Submit a Program-Excused Absence Report to each instructor

The program does allow students to be excused from the session for the following reasons:

- Death in the family
- The student is participating in a school/religious function or athletic activity with prior approval; family activity, which would be considered an emergency, in which the parent needs the student home
- Any illness or medical reason that would normally keep the student out of school

It is not permitted for students to leave the university premises without a parent signing out the student with an administrator in the Upward Bound Math & Science office.

Visitors

No friends or other unauthorized visitors will be permitted in class or in Upward Bound Math & Science-sponsored activities. Parents are always welcome and invited to attend any program activity.

Fines

Fines will be assessed to students for each of the following actions (see chart below). Upon the issuance of a fine, the fine will be recorded in the student's file, a fine report will be written up, signed by the student, and mailed to the parent. At the end of each semester, the total amount accrued in fines will be deducted from the student's stipend before the stipend check is cut.

INFRACTION	#	FINE	CONSEQUENCES
Tardies to general session or class **Unexcused absence**	**1** **2** **3** **4** **5+**		**Warning by staff** **Conference with Coordinator** **Parent & Student Conference** **Suspension** **Possible dismissal**
Absence from class or Program event (class/event cutting)	Any		Make-up work by appropriate deadline to be determined by staff members
Refuse to participate in the program or classroom activity	1 2 3 4		Warning Conference with Coordinator Parent & Student Conference Conference with Director (subject to

			suspension or dismissal)
Lack of classroom participation *No School Supplies *No Textbooks	1 2 3 4		Warning Conference with Coordinator Parent & Student Conference Conference with Director (" " ")
Inappropriate language, class disruption, inappropriate behavior, or disrespectful to staff	1 2 3 4		Warning Conference with Coordinator Parent & Student Conference Conference with Director (subject to suspension or dismissal)
Violation of "electronics" policy -Use of cellular phone for any purpose -Use of any music or video device in appropriately	1 2 3 4		Warning and confiscation Loss of participating in a program event Parent & Student Conference Conference with Director (subject to suspension or dismissal)
Violation of dress code	1 2 3 4		Warning Conference with Coordinator Parent & Student Conference Conference with Director (subject to suspension or dismissal)
Possession of drugs or alcohol during a program activity or outside of the program	1		Conference with Director and Parent (subject to dismissal or possible criminal charges)

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Dress and Grooming

Everyone in Upward Bound Math & Science is expected to be well groomed. Impressions are formed by our conduct, actions, language, and appearance. A sloppy personal appearance will reflect poorly on you in the UBMS Program. Because your child represents UBMS, good taste in appearance is important. Although attire is a matter of personal preference there are certain items that are considered appropriate and inappropriate.

The following list includes but is not limited to items considered inappropriate:

- **Caps, Hats or Visors (Inside of a building)**

- **Bandannas or Do Rags**
- **Male Earrings**
- **Male or Female Distracting Piercing(s)**
- **Sweat Bands**
- **Hair Rollers**
- **Combs or Hair Picks**
- **Distracting Hair Styles or Coloring**
- **Clothing that Exposes the Midriff**
- **Tight Fitting Clothing**
- **Loose or Low Riding Clothing**
- **Pajamas**
- **Clothing which Displays Offensive Messages**
- **Oversized White/Colored Tee Shirts as Outwear**
- **Overly Large Openings at the Neck or Arms**
- **Beach Slippers or Decorative Slippers**
- **Boxers**
- **Bicycle Shorts**
- **See Through Shorts**
- **Jersey Shorts**
- **Sagging Pants**
- **Tight Pants**
- **Jeans with Holes**
- **Hairnets or Scarves**
- **Shorts Shorter than Mid-thigh in Length**
- **Mini Skirts**
- **Mesh Tops or Dresses**
- **Spaghetti Straps or Dresses**
- **Halter Tops or Dresses**
- **Tube Tops or Dresses**
- **Strapless Tops or Dresses**
- **Backless Tops or Dresses**
- **Off the Shoulder Tops**
- **Tee Shirts or Under Shirts as Outerwear**
- **Chinese Sandals**
- **Footwear/Clothing Displaying the Price or Label Tag**

One piece swimsuits may only be worn on appropriate occasions. Bikinis are not allowed. Hats, caps or inappropriate head coverings may not be worn in classrooms, the lunch room or at indoor cultural events. Visible body piercing other than the ears is not acceptable. Male students are not allowed to wear earrings while participating in the Upward Bound Math & Science classroom activities or sponsored events.

The Upward Bound Math & Science Program reserves the right to make determinations regarding inappropriate attire.

Safety and Evacuation Procedures

During emergency procedures or evacuations, students are required to:

1. Follow all emergency directions given by program officials
2. Report to designated area for attendance and further instruction and
3. Report any suspicious activity/behavior, concerns or information immediately to program officials

POLICY VIOLATIONS AND PROHIBITIONS

Computer Misuse

Use of computers provides great educational benefits to students**. Access to computers and the Internet is given by Xavier University of Louisiana Office of Technology as a privilege to students who agree to act in a considerate and responsible manner.** Unfortunately, some material accessible via the Internet may contain items that are illegal, defamatory or potentially offensive to some people. We require that students read, accept, and sign the following rules for acceptable online behavior.

1. Students are responsible for good behavior on computers and on the Internet just as they are in a school building. General school rules for behavior and communications apply
2. Network storage areas are treated like school lockers and are for storage of class related documents. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files will always be private.

The following are not permitted:

- Sending, displaying or downloading offensive messages or pictures
- Using obscene language
- Harassing, insulting or attacking others
- Damaging computers, computer systems or computer networks
- Violating copyright laws
- Using a password that doesn't belong to you
- Trespassing in folders, work or files that do not belong to you

- Intentionally wasting limited resources, including the use of “chain letters” instant messaging and playing games
- Downloading files and application, including but not limited to MP3s, browser plug-ins and games
- Installing software
- Storing applications in network folders
- Downloading and/or streaming video and sound clips unless required for a class-related project
- Employing computer systems for commercial purposes
- Revealing the password, personal address or phone number of yourself or an y other person without permission from your instructor
- Browsing sites not related to an academic purpose

Harassment-Sexual, Sexual Orientation, Racial Religious

Definitions:

- Sexual harassment is unwelcomed sexual advances, requests for or pressure to engage in sexual activities, and/or other inappropriate verbal or physical contact of a sexual nature
- Any vocabulary or action that degrades or is intimidating to one’s sexual orientation is prohibited
- Racial harassment is physical or verbal conduct relating to an individual’s race when the conduct has the purpose or effect of creating an intimidating, hostile or offensive academic environment or otherwise adversely affects an individual’s academic opportunities
- Religious harassment is physical or verbal conduct relating to an individual’s religion when the conduct has the purpose or effect of interfering with an individual’s academic opportunities

All acts of harassment will result in serious penalty and/or expulsion from the program.

Violence-Sexual, Sexual Orientation, Racial Religious

All of the following acts of violence constitute grounds for immediate expulsion from Xavier University of Louisiana Upward Bound Math & Science Program:

- A physical act of aggression that includes a sexual act or sexual purpose
- A physical act of aggression or assault upon another in a manner reasonably related to sexual orientation
- A physical act of aggression or assault upon another because of or in a manner reasonably related to race
- A physical act of aggression or assault upon another because of or in a manner reasonably related to religion

Vandalism

Littering, defacing, cutting, or damaging property, technology or telecommunication equipment that belongs to the university, students, staff members or other individuals is prohibited.

Possession of Weapons

Students are forbidden to knowingly or voluntarily possess any instruments that are considered weapons. There is an expectation that anyone who has reason to believe a weapon is on the university's campus or school-sponsored activity has a duty to report that information to the Director, Coordinator, staff member, campus police or any adult supervisor.

Students responsible for the above infraction will be expelled from Xavier University of Louisiana Upward Bound Math & Science Program.

False Reporting

Deliberately reporting false information about the behavior of a student or staff person is prohibited and will result in immediate dismissal from the program.

Disruptive Behavior in a Classroom or Program-Sponsored Activity

Disruptive behaviors are prohibited. Disruptive behavior is defined as acts that disrupt or threaten to disrupt the educational process, including, but not limited to, disobedience, disrespectful behavior, inappropriate language, harassment, discrimination or defiance of

authority. Students or staff members charged with disruptive behavior will report to administration in order that the infraction might be resolved.

Nuisance Objects – Cell Phones, Music Devices, Etc.

The following includes but is not limited to objects that are deemed nuisance objects:

- Group 1: Squirt guns, games, dice, playing cards, laser pens, etc.
  None of these items are permissible at any point or for any reason
- Group 2: MP3 or other electronic devices
  MP3 players may be used when traveling or during designated relaxation period
- Group 3: cell phones
  The device must be set on a non-alarm mode. Devices that go off by sound will be confiscated. Cell phones may not be used during the times of the sponsored Xavier University of Louisiana Upward Bound Math & Science classroom periods or activities.

Insubordination

Deliberate refusal to follow an appropriate direction given by a staff member is prohibited. Students charged with insubordination risk suspension or expulsion from Xavier University of Louisiana Upward Bound Math & Science Program.

Robbery or Extortion

Taking property from another person by use of force, threat of force or under false pretenses is prohibited and will result in immediate dismissal from the program.

Theft, Receiving or Possessing Stolen Property

The unauthorized taking, using, transferring, hiding or possessing of the property of another person without the consent of the owner or the receipt of such property is prohibited and will result in immediate dismissal from the program.

Possession or Use of Alcohol, Chemicals, Paraphernalia, or Substances That Look Like Illegal Substances or Paraphernalia

The possession, use, delivery, transfer or sale of alcoholic beverages, controlled substances; or solvents, paint, gasoline, aerosols, and prescription; or non-prescription drugs being utilized for the purpose of achieving a mind-altered state; or benign substances being represented as an illicit substance; or steroids; or drug paraphernalia while attending Upward Bound Math & Science sponsored events, are expressly forbidden throughout the calendar year. Students responsible for the preceding infractions will be expelled from Upward Bound Math & Science Program.

Fighting

Engaging in any form of fighting where physical contact is made is prohibited, regardless of who initiated the fight. The contact includes, but is not limited to, hitting, slapping, pulling hair, biting, shoving, pushing, kicking, scratching or any other acts in which a student intentionally inflicts or attempts to inflict bodily harm on another person.

Gang/Threat Group Activity or Affiliation

Gang-related behavior in the program is not allowed. Gang-related behavior in the program and community is antisocial, counter-productive and ultimately destructive. No student may join or solicit any other pupil to join or become a member of any gang or threat group. Gang, "representing" which is likely to cause others to be intimidated by fear or violence, is uniformly disallowed in the program. This includes, but is not limited to, "wearing of colors" and "gang signs" use of graffiti emblems, symbolism, hand signs, slang, tattoos, jewelry and clothing, etc.

False Fire Alarm/911 Calls/Unauthorized Use of a Fire Extinguisher

Intentionally giving a false alarm of a fire, tampering or interfering with any fire alarm, false 911 reporting or unauthorized handling of a fire extinguisher is prohibited and will result in immediate dismissal from the program.

Students responsible for the above infractions will be expelled from Xavier University of Louisiana Upward Bound Math & Science Program.

Identification Falsification

Forging notes or fraudulent passes, signing another person's name on any Upward Bound documents, and fraudulent phone call are prohibited.

Multiple/Chronic Violations

A student who accumulates more than three referrals for serious behavior may be disciplined in light of the student's overall record. The student and parent will have a warning conference with an administrative designee and other appropriate staff members to make them aware that the student is accumulating too many referrals. Any student who has been suspended for violations of the guidelines may be recommended for expulsion upon his or her return if he or she commits additional offenses of the same or similar nature.

Search and Seizure of Student Possessions

Upward Bound Math & Science and university officials may, without a search warrant, search the person and/or personal possessions based on a reasonable suspicion.

- The search will be reasonable in its scope and intrusiveness
- When appropriate, the search will be conducted by the Director, Coordinator or the University's Campus Police
- A search of a person and/or personal possessions will be conducted in a private area

- Where appropriate, the search will be conducted by a program official of the same sex as the student
- Where appropriate, a second official of the same sex as the student will be present as a witness
- Where appropriate, the parents will be contacted before the search of a student is conducted

"Personal Possessions" include, but are not limited to:

- Purses
- Backpacks
- Book bags
- Packages
- Clothing
- Vehicles

"Reasonable Suspicion" means that a program official has grounds to believe that the search will result in evidence of a violation of program policy, rules and/or law.

Unique Situations

Discipline situations that arise which are not covered by these guidelines will be handled on a case by case basis. Behaviors that are willful and disruptive or potentially harmful are included. Unique or special situations may call for an adjustment in the discipline policies to meet Xavier University of Louisiana Upward Bound Math & Science Program or Xavier University of Louisiana needs.

Staff Contact Information

Administration

Sunae Villavaso **Project Director**	**svillav2@xula.edu**	**504.520.5419**
Drerrick Barnes **Project Coordinator**	**dbarnes7@xula.edu**	**504.520.5137**